Decision against query raised in Pre-Bid meeting held on 30th May, 2018:

Sl.no	Consultants	Page no TOR	RFP Clause	Query	Response on queries
1	VISION EIS Consulting Pvt Ltd.	Page no. 2	Receipt of proposals: 3 p.m. on 14-06-2018	This is a project with substantial scope. While considering the time required for preparation of a robust response to the RFP, we would like to request you to extend the submission date for at least 7 days to prepare a competitive and technically-	15 days after the pre bid meeting is being provided. Date cannot be extended.
			=	responsive proposal.	
2.	Darashaw and Company Pvt. Ltd., India	Establishment of Project Implementation Unit and Human Resource required for the project Point 4 Page No. 1	The initial engagement will be for 1 year (12 months) and can be extended further based on the performance and need of the project	Requesting to consider the below criteria The initial engagement will be for 3 years (36 months) and can be extended further based on the performance and need of the project.	meeting. Cannot be extended.
3	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 3 About the Assignment A. Social Empowerment Project Component	The goal of the project is to reduce incidence of early marriage and dowry across the state with special focus in 11 High Burden Districts having rate of child marriage above 50%.	Have the 11 High Burden District been identified? If yes, Consultant would request for the list to be shared with us.	11 High Burden District are - Supaul, Jamui, Madhepura, Begusarai, Gaya, Nawada, Samastipur, Sitamarhi, Sheohar, Sheikhpura, Khagaria
4	Darashaw and Company Pvt. Ltd., India	Scope of work for the Consultant for Project	I. Scope of Social Empowerment Component A. Capacity Building of Field Functionaries-	Requesting clarification on below Part: A. Capacity Building. 1. Minimum number of training	1.To be decided as per action plan





Implementation Unit Point No. I A, Page No.5-6	B. Awareness Generation Activity C. System Strengthening D. Development of IEC Package for Awareness generation	program Per District to be conducted. 2. Number of Participants each program or per district in each Financial Year. 3. Cost of training material shall be taken care in the financial proposal or it will be reimbursed by WDC. 4. Can we refer the existing list of master trainer of other	 As per the requirement. Will be provided by WDC. Can refer to existing list if the trainer. The
		programs for this project or separate empanelment is required. B. Awareness Generation Activities 1. This work will start only after receipt of fund from UNICEF and IPRD or consultant has to incur the Cost and it will be reimbursed by the UNICEF/IPRD or WDC. C. System Strengthening 1. Consultant shall assist the existing system or consultant shall be responsible for the identification of beneficiary and their Life skill training. 2. WDC or respective program agency shall take care all the cost associated with the identification of beneficiaries	B 1. WDC will bear the entire cost of awareness generation. C. 1.Shall Assist the existing system 2. WDC will bear





		T = -		and life skill training program. 3. WDC or respective program agency shall share the list of life skill trainer or separate empanelment shall be conducted by the consultant for life skill trainers. D. Development of IEC package for awareness generation 1. Minimum number of target beneficiaries in each 11	3. WDC to share D.1 WDC to decide as per the requirement.
				districts. 2. Cost of training material and awareness program shall be considered in the financial proposal or it will be reimbursed by WDC.	2.WDC to bear
5	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no. 5	Consultant understands that the expenses to accomplish each of the tasks would be paid directly by WDC as the number of training programme for the stakeholders along with the other required details for the other tasks are not given.	Under the scope of Child Marriage and Prohibition of Dowry there are 4 tasks: a) Capacity Building of field functionaries b) Awareness Generation Activities c) System Strengthening d) Development of IEC package for Awareness Generation	WDC will bear the cost
6	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 5 6. Scope of work for the consultant for Project Implementation Unit I. Scope of Social	get printed, finalize standardized resource kit (content + look) + numbers required for printing and	Consultant would request to clarify the word 'look' in finalize standardized resource kit (content + look)? Consultant would also request for the number of resource kits	Discussed in pre bid meeting. Look means 'going through the content'.







_		Empowerment Component A. Capacity Building of Field Functionaries		to be printed be specified?	
7	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 6 6. Scope of work for the consultant for Project Implementation Unit	Training of all SDOs on PCMA and dowry prohibition laws at the state level by the National Level Resource Persons?	It is suggested to define National Level Resource Persons for better clarity.	National Level Recourse person means having experience of training to higher officials, technical people and experience of conducting training across
		I. Scope of Social Empowerment Component A. Capacity Building of Field Functionaries			many states. CVs of resource person should reflect his/her experience
8	Sutra Consulting Pvt Ltd,	Page no 6 6. Scope of work for the consultant	Strengthening of DCPC, BCPC, VCPC through all the DRPs, BRPs (Capacity	Would the adolescent groups include both, boys and girls?	Yes
	Bhubaneshwar	for Project Implementation Unit I. Scope of Social	building and gate keeping), Facilitate formation of adolescent groups in Mahadalit tolas by VMs in	Would life skills training be imparted to both, boys and girls? How would the identification of	Yes
		Empowerment Component C. System Strengthening	HBD, Life skill training to identified adolescents (in school) per block though Life skills trainer (Resource	adolescents to whom life skill training has to be imparted be undertaken?	The Consultant agency has to identify the beneficiaries
		gg	persons from National agency UNICEF is collaborating with) will have to be identified?	How many adolescents have to be imparted life skills training in each block?	To be decided at a later stage
9	Sutra	Page no 6	Strengthening of DCPC,	Which national agency is	Not Applicable





	Consulting Pvt Ltd, Bhubaneshwar	6. Scope of work for the consultant for Project Implementation Unit I. Scope of Social Empowerment Component C. System Strengthening	DRPs, BRPs (Capacity building and gate keeping), Facilitate formation of adolescent groups in Mahadalit tolas by VMs in HBD, Life skill training to identified adolescents (in	UNICEF collaborating with and what would be their role in the project? Would the Consultant have to identify life skill trainers?	The agency is expected to support WDC in identification of trainers
10	Darashaw and Company Pvt. Ltd., India	Scope of work for Economic Component Point No. A Page No.7	II. Scope of Work for Economic Component- A. Baseline Survey of Women Entrepreneurs in Bihar with recommendation on the entrepreneurial opportunity in Bihar. B. Training on Entrepreneurship Development and	Requesting clarification on below Part: 1. WDC through any other relevant department shall provide the secondary data for baseline assessment or Baseline survey shall be conducted in all the 38 districts or it will be limited to 11 target districts.	Data if available will be sourced. Survey to be done in 38 districts
			Enterprise Management. C. It would also set up incubation units to promote unique local innovations having the potentials to scaling up.	2. Minimum number of targeted clusters in each districts shall be clarified. 3. Minimum number of target beneficiaries in each district is not mentioned in the RFP document for Training on Entrepreneurship Development and Enterprise Management 4. Number of targeted	 Will depend on the survey reports Will be decided later based on the survey . All 38 districts







				district for the Training on Entrepreneurship Development and Enterprise Management. 5. WDC shall take care the cost of Training on Entrepreneurship Development and Enterprise Management or consultant has to take care the cost of training in the financial proposal. 6. WDC shall take care the cost of incubation centres or	5. Cost will be borne by WDC6. Cost will be borne by WDC
				consultant has to consider the cost in financial proposal. If this is in scope of consultant than kindly suggest the minimum number of incubation centres in each districts and minimum budgetary support available for the same at WDC end.	
11	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 7 II. Scope of Work for Economic Component	A. Baseline survey of Women Entrepreneurs in Bihar with recommendations on the entrepreneurial opportunity in Bihar.		No Consultant Agency
12	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 7 II. Scope of Work for Economic Component	To assist WDC in skill training programmes and coordinating with agencies for the placement of skilled manpower passed out through WCC funded skill development programme?	This is a completely different project. How is it related to the consultant's scope of work?	







13	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no.7	Under the scope of Economic Empowerment component, baseline survey of Women Entrepreneurs in Bihar is suggested. Training on Entrepreneurship Development and Enterprise Management is suggested but the details on the frequency of the training is not given.	The details on sample size for the baseline survey of Women Entrepreneurship is not given. Consultant would request WDC to share the same if the Consultant is expected to budget the cost of the survey. Similarly the details on Training on Entrepreneurship Development and Enterprise Management is also requested.	The survey will be done of only such Women Entrepreneurs having registration with MSME /GST/DIC/PAN/Shop &Establishment Act registration /similar other registration .
14	Darashaw and Company Pvt. Ltd., India	Project Implementation Unit and Manpower Resource Point No. 7 Page No. 8	1. Project Coordinator (MBA in HR)	Requesting to consider the below criteria. 1. Consideration of MBA or Post Graduate diploma in Business Administration in any discipline.	As per RFP
15	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no 8 Project Management Unit (PIU) and Manpower Resources	Under Child Marriage and Dowry Prohibition project CVs of 4 key state level positions i.e. Project Coordinator, Training Coordinator, M&E Coordinator, Finance and Procurement are to be proposed by the Consultant.	There are two state level positions for Training Coordinator. 5 marks is allotted for Training Coordinator, is the marks is for two CVs or one? Kindly confirm.	For 2 CVs (2.5 each)
16	Darashaw and Company Pvt. Ltd., India	Project Implementation Unit and Manpower Resource	Sub Divisional Consultant -71	Requesting to consider the below criteria. Consideration of Post Graduate in any discipline.	No change. As per RFP







		Point No. 7 Page No. 8		*	
17	Darashaw and Company Pvt. Ltd., India	Project Implementation Unit and Manpower Resource Point No. 7 Page No. 8	Block Coordinator -36	Requesting to consider the below criteria. Consideration of Graduate in any discipline	No change. As per RFP
18	Darashaw and Company Pvt. Ltd., India	Project Implementation Unit and Manpower Resource Point No. 7 Page No. 8	Training coordinator	Requesting to consider the below criteria. Consideration of Post Graduate in any discipline having proven experience in training.	No change. As per RFP
19	VISION EIS Consulting Pvt Ltd.	Page 9 Project Implementation Unit and Manpower Resource Point No. 7	For the position of District Coordinator, the candidate is required to possess Post Graduate in Social Work/ Sociology/ Psychology/ Social Science/Studies/ Rural Development with Minimum 5 years of post qualification experience.	Request you to kindly also consider experts with graduate degree in Social Work/ Sociology/ Psychology/ Social Science/ Social Studies/ Rural Development, with minimum 7 years post qualification experience.	No change. As per RFP
20	VISION EIS Consulting Pvt Ltd.	Page 10 Project Implementation Unit and Manpower Resource	For the position of Sub Divisional Consultant, the candidate is required to possess Post Graduate in Sociology/Psychology/Rural	Request you to kindly also consider experts with graduate degree in Sociology/Psychology/Rural Development /MSW /Law/ Social Science, with minimum 6 years post qualification experience	No change. As per RFP





21	Taregana	Point No. 7 Page 12 A.1	Development /MSW /Law/ Social Science with Minimum 4 years of post qualification experience. A Business Entity shall	Why Company only? The scope	No change.
	Infracon India (P) Ltd.		mean a company registered in India under the Companies Act or Partnership Act	of work is fit to call societies/ trusts engaged in promotion/awareness programmes. They may be permitted to participate.	As per RFP
22	Taregana Infracon India (P) Ltd.	Page 12 A.4	Bidder should have an average annual turnover of not less than Rs. 5 crore in the last three financial years	Turnover may be reduced to 2 cr.	No change. As per RFP
23	Taregana Infracon India (P) Ltd.	Page 12 A.5	Bidder should have experience of managing at least three Project Implementation Unit (PIU)/PMU and similar assignment having minimum manpower capacity of more than 20 manpower in which atleast One PIU/PMU/Similar assignment should be in Bihar of the assignment more than 1 crores	Instead 3 Projects of 20 Manpower with value of 1 cr Single Project of 100 manpower value over 3 cr may also be considered.	minimum manpower capacity of more than 20 manpower should be read as 10 manpower
24	Darashaw and	B. Technical	Annual Turnover of Bidder for	Requesting to consider the	No change.





	Company Pvt. Ltd., India	Evaluation of criteria Point No1 Page No.13	last three years. 1. 5 to 7.5 Crore (10 marks) 2. >7.5 Crore (20 marks)	below criteria. The Bidder should have minimum 15 crores average turnover in last three years from consultancy/ professional/advisory services. (FY-2014-15, 2015-16 and 2016-17) More than 35 Cr. – 20 marks More than 25 Cr. – 15 marks More than 15 Cr 10 marks	As per RFP
25	Taregana Infracon India (P) Ltd.	Page 13 B.1	Annual Turnover of Bidder over the last three financial years 1. 5 to 6 Crore (10 marks) 2. >6 upto 10 Crore (15 marks) 3. More than 10 Crore (20 marks)	2 to 5 cr 10 points/ 5cr + 20 points	No change. As per RFP
26	Darashaw and Company Pvt. Ltd., India	Pre -Qualifying Criteria and Technical Evaluation- A. Pre - Qualification Criteria Point No. 4 Page No.13	Bidder should have an average annual turnover of not less than Rs. 5 crore in the last three financial years	Requesting to consider the below criteria. The Bidder should have minimum 15 crores average turnover in last three years from consultancy/ professional/advisory services. (FY-2014-15, 2015-16 and 2016-17)	No change. As per RFP







27	Darashaw and Company Pvt. Ltd., India	Project Implementation Unit and Point No. 4	The project engagement is for 1 year and can be extended further based on the need of the project.	Requesting to consider the below criteria. Since the project is having following component 1.Social Component: Capacity Building Awareness Generation Activities System Strengthening Development of IEC package for awareness generation	Discussed in pre bid meeting. Currently, project engagement for 1 year only.
				1. Economic Component Based on the scope of work minimum duration should be 3 year.	
28	Darashaw and Company Pvt. Ltd., India	Pre -Qualifying Criteria and Technical Evaluation- A. Pre - Qualification Criteria Point No. 5 Page No.13	Bidder should have experience of managing at least three Project Implementation Unit (PIU)/PMU and similar assignment having minimum manpower capacity of more than 20 manpower in which at least	Requesting to consider the below criteria. Bidder should have experience of managing at least three Project Implementation Unit (PIU)/PMU and similar assignment which at least One PIU/PMU/Similar assignment should be in Bihar of the	No change. As per RFP
29	VISION EIS Consulting Pvt Ltd.	Page no. 13 8A. Pre -Qualifying Criteria	One PIU/PMU/Similar assignment should be in Bihar of the assignment more than 1 crores.	While pre-qualification criteria states that previous PIU/PMU/similar projects carried out by bidder should have minimum manpower capacity of 20 or more, technical evaluation criteria requires experience of running PIU/PMU/similar	It should be read as 10 or more





				projects having minimum manpower capacity of 10 or more. Please clarify.	
30	Darashaw and Company Pvt. Ltd., India	Technical evaluation and scoring of RFP. Experience of the firm in establishing and running of project implementation unit/ PMU/similar	Work order and contracts executed with government clients in which minimum one in Bihar 1. Min. 3 experiences (5 marks) 2. 4 - 5 experiences (10 marks)	below criteria. Experience of the firm in establishing and running of project implementation unit/ PMU/similar assignments.	No change. As per RFP
		assignments more than 10 manpower Point No. 3 Page No. 14	3. 6 or more experiences(20 marks)	assignments with government clients in which minimum one shall be in Bihar. 1. Min. 2 experiences (5 marks) 2. 2 to 3 experiences (10 marks) 3. 4 to 5 experience (15 marks) 4. 6 or more experiences (20 marks)	
31	VISION EIS Consulting Pvt Ltd.	Page no 14 B. Technical Evaluation Criteria		Since the project focuses on training, capacity building and IEC activities, would request to also consider projects focusing on these aspects, for manpower 10 and more, for the purpose of marking.	As per RFP
				Request you to kindly consider the following marking scheme: 1. Min. 3 experiences (10 marks) 2. 4 - 5 experiences (15	No change. As per RFP





32	Taregana Infracon India (P) Ltd.	Page 14 B.3		marks) 3. 6 or more experiences(20 marks) 1-3 experience 5 marks/4to 5 10/6 or more 20 marks	Olys for Cooled
33	VISION EIS Consulting Pvt Ltd	Page no 15 B. Technical Evaluation Criteria	candidates for 4 Key state level positions i.e. Project Coordinator, Training Coordinator, M & E	While 'supporting evidence required' column states that CVs for 4 positions are required, technical marks are provided for 8 positions. Please clarify how many CVs are to be provided,	CVs for Social Empowerment Project – a.Project Co-od. – 1 b.Trg Co-od – 2 c. M&E Co-od -1 d. Fin. & Proc. Co-od – 1
			Procurement Social Empowerment - Child marriage & dowry prohibition - 30 mark 1. Project coordinator (15)marks 2. Training Coordinator (5) marks 3. M &E Coordinator (5) marks 4. Finance & procurement Coordinator (5) marks) Economic Empowerment	and for which positions, as well as the technical marks to be allotted to them.	CVs for Economic Empowerment Project — a. Project Co-od — 1 b. Mkt. Exp1 c. BD Exp. — 1 d. Liv.Exp 1
			Component- 20 Marks 1. Project coordinator		- Z

			(5)marks 2. Marketing Expert (5) 3. Business (development expert 5) 4. Livelihood (5) Promotion expert		
34	VISION EIS Consulting Pvt Ltd	Page no 15 B. Technical Evaluation Criteria	CVs of proposed candidates for 4 Key state level positions i.e. Project Coordinator, Training Coordinator, M & E Coordinator, Finance and Procurement co-ordinator Social Empowerment - Child marriage & dowry prohibition - 30 mark 1. Project coordinator (15)marks 2. Training Coordinator (5) marks 3. M &E Coordinator (5) marks 4. Finance & procurement Coordinator (5) marks)	Manpower Resources requirement for Training Co- ordinator is 2 numbers at the state-level. Please clarify if one or two CVs have to be provided for marking	Already clarified in above para no. 33
35	Darashaw and	Project	QCBS Method:	Requesting to consider the	No change.





	Company Pvt. Ltd., India	Implementation Unit and Technical Evaluation Criteria Point no B Evaluation methodology	70% weightage technical proposal 30% weightage financial proposal	below criteria. QCBS Criteria should be revised as 80% weightage technical proposal 20% weightage to financial proposal Minimum pass marks should be 70.	As per RFP
36	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no.16 of the RFP document	Both the projects Child Marriage and Dowry Prohibition and Economic Empowerment projects are for initially one year. Extension will be done within an increment maximum upto 10%.	It is suggested to have the contract for both the projects for 3 years to ensure good quality CVs for the project. Mobilization of team members will consume time of 45 days as the team members working at different laces/organizations have to serve notice period of one month before leaving. Recruitment of other team members whose CVs will not be proposed during proposal submission will also require time. Therefore it is suggested to keep 45 days as mobilization period and the contract period should be counted after completion of 45 days of mobilization period after signing of the contract. As per our understanding the	





37	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page no. 17	Performance Security and Penalty	increment of 10% is on the total contract value of the project including Project Implementation Expenses and Consultancy Fee Expenses. Kindly Confirm. The RFP indicates penalty deduction from the performance security but the parameters for unsatisfactory performance is not defined which can be subjective. Consultant requests to define the same.	Penalty will be decided by the Committee formed for evaluation of the performance .
38	Taregana Infracon India (P) Ltd.	Page 17 bullet 1 Application Security	An Application Security (bid security) of amount IN RS.500000/ only (Rupees Twenty thousand only)	Bid security may be reduced to 2 Lac	No change. As per RFP
39	VISION EIS Consulting Pvt Ltd	Page no 18 13. Performance Security And Penalty	The Selected Applicant shall furnish following as the performance Security for the project: 2% of the Total Financial Bid	Considering the manpower requirement in the project, and the fact that payment is fragmented into personnel remuneration, project implementation expenses and consultancy charges, request you to consider retaining performance security at the rate of 2% (two percent) of the cumulative consultancy charges for both components (instead of total financial bid). To avoid financial burden on the consultant.	Performance Security shall be 2% of the contract value
			The selected agency shall not change the personnel whose CVs have been given in the proposal	In the situation that Project Implementation Unit is extended, request to permit change of personnel at the onset	Will be considered on case to case basis .





			95-	-			of extension period.	10.00
							Since the Economic Empowerment Component spans a 3-year period, request to permit one change of personnel during the project period. In the situation that the component is extended, request to permit change of personnel at the onset of extension period, as well.	Will be considered on case to case basis .
						The Selected Applicant would be subjected to a payment deduction of 5% of the proportional cost of the services related to that deliverable for delay of every 30-day which has not been discussed or approved by the relevant authority in Women Development Corporation	As per the Terms of Payment, payment will made on a monthly basis. Since cost of services are not specified on the basis of deliverables in the project, please clarify the basis on which penalty will be deducted.	Refer RFP para 13
40	Sutra Consulting Pvt Ltd, Bhubaneshwar	Page 21	no.	20	and	In Annexure A and Annexure B below the table it is written that TA/DA will be borne directly by WDC at State, District and Block level.	Consultant understands that the expense will be directly settled by the project staff. There will be no billing by the Consultant hence TDS does not apply.	Bills & Vouchers in original shall be submitted by the Consultant. No TDS on TA/DA
41	VISION EIS Consulting Pvt Ltd						Please clarify on what basis TA/DA will be calculated- if payment of TA/DA will be as per actual visits carried out, and if not, please provide financial benchmarks for the same.	As per WDC guideline. Shall be provided after contract execution
42	Sutra	Page	no.	20	and	Annexure A and Annexure B	As per our understanding the	Yes but TA DA of only those





	Consulting Pvt Ltd, Bhubaneshwar	21	indicates Project Implementation Expenses and Consultancy Fee Expenses.	Project Implementation Expenses implies administration cost excluding TA/DA and Consultancy fee implies remuneration of project staff. Kindly confirm whether our understanding is correct?	
				Consultant would request for the details on expense which will come under the Project Implementation Expenses.	expenses of Training ,IEC ,Printing etc referred in Scope of work will be
				In case the Project Implementation Expenses exceeds the proposed budget then whether there is provision of accommodating the additional expense.	incurred by WDC .
				Whether the Consultant is expected to submit the bills for remuneration + fixed admin cost and GST on the whole amount?	Yes on the contracted amount.
43	VISION EIS Consulting Pvt Ltd	Page 21	The Agency should provide Laptop /Computer to their Staffs	Since a large quantum of manpower has to be mobilized for the project (124+8=132 personnel), request you to provide Mobilization Advance equivalent to at least 10% (ten percent) of the agreed contract value during inception of the project, in order to successful engage all required key Expert and support personnel for the	No advance payable







44	Taregana	Page 21		project. The remaining amount is requested to be adjusted in the monthly payments to be made against submission of Monthly Progress Report. Agency should provide	Consultant should provide
150.2	Infracon India (P) Ltd.			laptop/computers to staff, who will born cost of the same/ model type of laptop and peripherals.	the Laptop to the key staffs
45	VISION EIS Consulting Pvt Ltd	Page 23 Formats for Curriculum Vitae	Signature of Expert	Request you to kindly consider digital signatures of Experts as well, as often they are often unavailable to sign the CV themselves.	Accepted. But subject to verification
46	Sutra Consulting Pvt Ltd, Bhubaneshwar		Reporting structure	The RFP does not indicate about the reporting structure. Kindly share the reporting structure at State, District and Block level of the PIU and about how their performance evaluation shall be carried out.	Evaluation format will be provided. Evaluation shall be done viz a viz action plan
47	Sutra Consulting Pvt Ltd, Bhubaneshwar		Payment milestones are not given in the RFP.	Consultant would request to clarify the deliverables for the assignment along with the payment cycle, billing and clearance within 30 days. Consultant would also request to clarify on the type of contract whether lumpsum or time based.	monthly basis on the basis of approved timesheets and satisfactory performance by the controlling officers and evaluation committee. Time based and performance based.
48	Taregana Infracon India (P) Ltd.			Remuneration should be fixed from department. Who will responsible for EPF/ESIC and other statutory deductions?	done with the consultants.
49	Taregana	- Consequences of the consequence		What will be tentative yearly	To be estimated on the







Infracon India	project cost.	basis of RFP by the consultant.
(P) Ltd.		

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